

**Successful Completion
of the 2008-2009
*Community Needs and
Resources Assessment*
(CNRA)**

for the
Michigan School Readiness Program
(MSRP)

Agenda

- Webinar/Webcast Format
- Application Walkthrough
- Fidelity to grant requirements

Webcast Basics

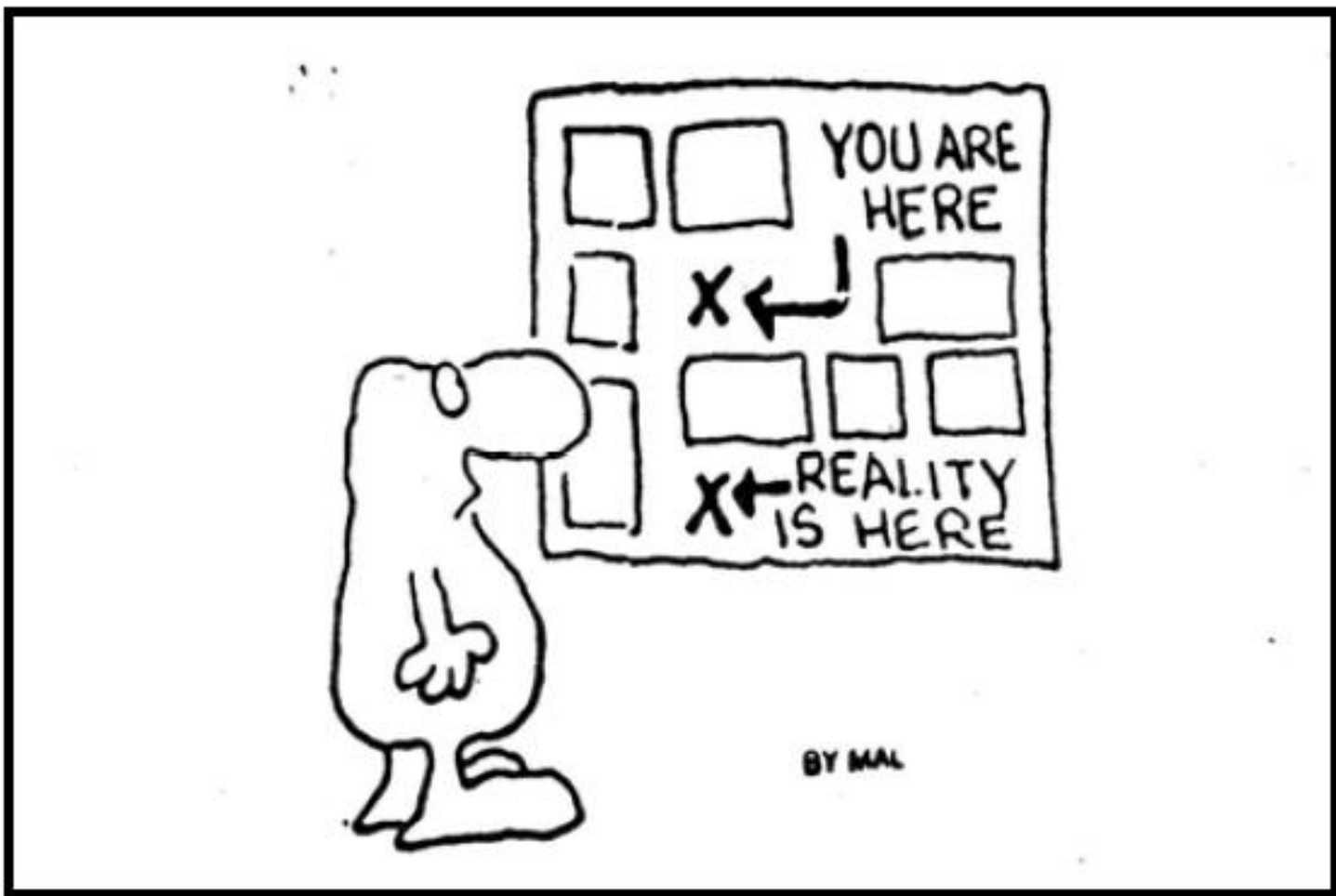
- Why
- Who
- What

-



- Chat feature
- To ask a question





The Basics.....

- All applicants complete and submit the CNRA/pre-application through the Michigan Electronic Grants System (MEGS). The CNRA may be accessed from the MEGS website at: <http://megs.mde.state.mi.us/megs>.
- Visit the formula-funded MSRP website at www.michigan.gov/msrp to download forms helpful for completion of the CNRA.
- **DUE ON OR BEFORE FRIDAY, MAY 9, 2008.**

Materials

- Blank copy of the CNRA, including HELP pages
- MSRP 08-09 Income Eligibility
- Income Eligibility Narrative
- Risk Factors
- Community Needs and Resources Worksheet
- Local Agreement for Collaboration
- Sample Agency Collaboration Form

Open the Application

➤ <http://megs.mde.state.mi.us/megs>

Application #0809-1130: Landmark Academy (74903)				CNEA (MSRP State Aid Pre-App)	
Initiated	Original Submission Date	Date of Current Status	Status	Contact Name	Report Status
4/8/2008		4/8/2008	Application In Progress		Report Not Available
VIEW APPLICATION		VIEW AMENDMENTS		EDIT INFORMATION	HISTORY
				VIEW REPORTS	57,4598

[Main Menu](#) [Help](#)

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[Checklist](#) [View Comments](#) [Contact Agencies](#)

[SUBMIT APPLICATION](#)




This "CNRA (MSRP State Aid Pre-App)" application contains the following grant(s):

Grant	Apply Now/Later
Comprehensive Community Needs and Resources Assessment	Apply Now



- The current status is **Application In Progress**
- This application is due on **Monday, June 15, 2009** to obtain earliest beginning date
- [Important Information About the CNRA \(MSRP State Aid Pre-App\) Application](#)
- [Assurances and Certifications](#)

Please click on the links below to begin/continue completing your application.



MANAGEMENT ACTIVITIES

-  [Control Access to this Application](#)
-  [View a PDF of this application](#)
-  [View a blank PDF](#)

GENERAL INFORMATION

-  [Grant Contact and Fiscal Agent Information](#)
-  [Consortium/Grant Member Information](#)

PROGRAM INFORMATION

-  [Program Information Page Summary](#)
-  [Need and Capacity](#)
-  [Data Sources Confirmation](#)
-  [Collaboration Assurance and Supplementary Child Care Questionnaire](#)

This "CNRA (MSRP State Aid Pre-App)" application contains the following grant(s):

Grant	Apply Now/Later
Comprehensive Community Needs and Resources Assessment	Apply Now

- The current status is **Application In Progress**
- This application is due on **Friday, May 09, 2008** to obtain earliest beginning date
- [Important Information About the CNRA \(MSRP State Aid Pre-App\) Application](#)
- [Assurances and Certifications](#)

Please click on the links below to

MANAGEMENT ACTIVITIES

- [Control Access to this Application](#)
- [View a PDF of this application](#)
- [View a blank PDF](#)
- [View Program Information Summa](#)

GENERAL INFORMATION

- [Grant Contact and Fiscal Agent Info](#)
- [Consortium/Grant Member Informa](#)

PROGRAM INFORMATION

- [Program Information Page Summa](#)
- [Need and Capacity](#)
- [Data Sources Confirmation](#)
- [Collaboration Assurance and Supp](#)

MEGS [Read More About] - Microsoft Internet Explorer



MEGS: Michigan Electronic Grants System

IMPORTANT INFORMATION ABOUT THE COMMUNITY NEEDS AND RESOURCES ASSESSMENT (CNRA)

INTRODUCTION: Voluntary

Collection of the CNRA is based on the anticipated passage of Section 32d of the State School Aid Act for Michigan School Readiness Programs (MSRP) for the 2008-2009 school year. Section 32d provides allocation grants to eligible local educational agencies, which includes school districts, public school academies (PSAs) and intermediate school districts (ISDs) that serve as fiscal agents for a combination of the preceding agencies, to serve four-year-old children "at risk" of becoming educationally disadvantaged.

Grantees may provide comprehensive preschool programming for Part Day

MANAGEMENT ACTIVITIES



[Control Access to this Application](#)



[View Last Confirmation](#)



[View a PDF of this a](#)



[View a blank PDF](#)



[View Program Inform](#)

Edit/Remove Users From This Application

SAVE

CANCEL

Mark Remove All <input type="checkbox"/>	Mark Inactive All <input type="checkbox"/>	Mark Active All <input type="checkbox"/>	User	Grant Contacts	Date Active/ Inactive	Assigned By
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Blakey2, Jon Bingham Academy Level 5 (Authorized Official)	Additional E-Mail Recipient ▾	A: <input type="text"/> I: <input type="text"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Gutteridge, Phillip Bingham Academy Level 1 (Viewer)	Additional E-Mail Recipient ▾	A: <input type="text"/> I: <input type="text"/>	Blakey2, Jon
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Nelson, Noreen Bingham Academy Level 2 (Grant Writer)	Additional E-Mail Recipient ▾	A: <input type="text"/> I: <input type="text"/>	Blakey2, Jon
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Szczerowski, Sarah Bingham Academy Level 5 (Authorized Official)	All ▾	A: <input type="text"/> I: <input type="text"/>	Blakey2, Jon
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Blakey, Jonathan Discovery Arts and Technology PSA Level 5 (Authorized Official)	▾	A: 1/24/2008 I: <input type="text"/>	

GENERAL INFORMATION



[Grant Contact and Fiscal Agent Information](#)



[Consortium/Grant Member Information](#)

Change Main Contact for this Agency

Application Main Contact

Name	Title	Phone	Email Address
Ms. Becky Davis	Early Childhood Consultant	(906) 632-3373 ext.117	bdavis@eup.k12.mi.us

Fiscal Agent

Legal Name	Eastern Upper Peninsula ISD
Superintendent	Mr. Peter Everson
FEIN	381719560
Recipient/District Code	17000
Building Code	00000
Address 1	P.O. Box 883
Address 2	P.O. Box 883

St. Ignace, MI

GENERAL INFORMATION



[Grant Contact and Fiscal Agent Information](#)



[Consortium/Grant Member Information](#)

Fiscal Agent, Consortium Members, and Grant Members Receiving Funds from the

	Name	District Code	Building Code	CNRA
<input type="checkbox"/>	Eastern Upper Peninsula ISD	17000	N/A	Allocation: \$0 Budget: \$0
<input type="checkbox"/>	Brimley Area Schools	17140	N/A	Receiving Funds and Services: 03/28/2008
<input type="checkbox"/>	Detour Area Schools	17050	N/A	Receiving Funds and Services: 03/27/2008
<input type="checkbox"/>	Engadine Consolidated Schools	49055	N/A	NO RESPONSE Budget: \$0
<input type="checkbox"/>	Joseph P. Lumsden Bahweting Anishnabe Academy	17901	N/A	NO RESPONSE Budget:

Homework



Need and Capacity Page “Tells the Story”

Consultant Overview Application Search **Help**

CMS Admin Add Help Logout

Application Menu Errors Report Menu Edit Information

Checklist

CHECK SPELLING

SAVE

DELETE

VIEW PDF

FIRST

PREVIOUS

NEXT

LAST

HILLMAN COMMUNITY SCHOOLS (60020)

NEED AND CAPACITY

This report must be a collaborative effort that includes representation from at least the current school district and public school academy MSRP grantees, competitive grantees, Early Childhood Special Education, Head Start grantees and Title I preschools, where applicable.

Instructions: Provide the information that is requested below. All lines that are shown in blue are calculated by MEGS once you enter your data and click **Save**. Definitions for each of the items are provided in the help section, which can be viewed by clicking **Help**. These numbers are used to determine the School District/PSA's allocation for the Michigan School Readiness Program. They do NOT indicate a commitment from the State of Michigan to provide funding.

1. Estimated number of children entering kindergarten in the fall of 2009 (birth dates between 12/2/2003 and 12/1/2004). These are children who could enter a four-year-old preschool program in 2008.

47

a. Fall 2007 Kindergarten enrollment for MDE review

2. Number of children entering kindergarten in the fall of 2009 estimated to meet at least two of the Michigan School Readiness Program risk factors. The number cannot be greater than line 1.

42

3. Number of children entering kindergarten in the fall of 2009 estimated to meet the income criteria for Free or Reduced Lunch

36

4. Number of children who qualify for publicly funded programs. (Click **Save** - MEGS will enter the greater of lines 2 or 3)

42

5. Number of four-year-old children served in this community during the school year (2007-2008) by:

a. Head Start (to be provided by the Head Start Agency)	18	
b. Title I Preschool (four year olds only)	<input type="text" value="0"/>	
c. Early Childhood Special Education (formerly Preprimary Impaired/PPI) classrooms and other categorical special education programs (four year olds only)	<input type="text" value="0"/>	
d. Michigan School Readiness Programs: Number of slots filled at \$3400.00 per slot. Each Full-Day slot is counted twice. (See HELP: Exclude applicant's current enrollment.)		
Competitive Grant MSRP	<input type="text" value="0"/>	
Public School Academy MSRP	<input type="text" value="0"/>	
School District MSRP	<input type="text" value="0"/>	
Total of 5d (click Save - MEGS will enter)		0
Save - MEGS will enter)		18

6. Number of children who qualify for this MSRP. (Click **Save**, MEGS will enter line 4 minus line 5)

24

7. Considering the number of children qualified for MSRP (line 6), enter the number of children this School District/PSA is **requesting to serve** AND is able to provide facilities and staff to provide **Part-Day preschool, All-Day/Alternate-Day, Migrant preschool** or to provide **Home-Based instructional services** in the next fiscal year.

0

8. Based on the 2 for 1 rule in current MSRP legislation, this is the number of children this School District/PSA indicates are still available to be served in an MSRP Full-Day preschool. (click **Save** - MEGS will enter)

12.0

9. Considering the number of children qualified for MSRP Full-Day preschool (line 8), enter the number of children this School District/PSA is **requesting to serve** AND is able to provide facilities and staff to provide **Full-Day preschool**. MSRP Full-Day requirements may be downloaded from: <http://www.michigan.gov/msrp>.

12

HILLMAN COMMUNITY SCHOOLS (60020)

DATA SOURCES CONFIRMATION

Instructions: The data sources that should be used to complete the Need and Capacity page of the CNRA are outlined in the "Help" section. Please click on "Help" and print the information. If the resources and methodology outlined in "Help" were NOT used to determine estimates, explain the method of determining estimates in the narrative box below.

- ☒ 1. The methods *outlined in the "Help" section* were used to determine **ALL** estimates on the Need and Capacity page. Documentation of data sources used to complete the Need and Capacity page estimates are maintained in the local program administrative files.
- ☐ 2. Methods *other than those outlined in the "Help" section* were used to determine at least **SOME** of the estimates on the Need and Capacity page. Provide a brief explanation below. Include resources and methodology *for each numbered item* on the Need and Capacity page.

Example:

Line 1: Used "Help" methods.

Line 2: Used other methods - Describe...

If box 2 above is checked, provide description below.

The description is limited to the space provided.

COLLABORATION ASSURANCE AND SUPPLEMENTARY CHILD CARE QUESTIONNAIRE

Instructions: Please preview the following questions. If you meet the collaboration requirements, indicate yes by checking the **Yes** box.

Yes	Collaboration Assurance	
<input checked="" type="checkbox"/>	<p>The program has obtained collaboration forms from an interagency group that includes the following public agencies or the multi-purpose collaborative body or individual forms. If the following current collaboration forms are not on file, the district assures that all forms will be on file by September 1, 2008:</p> <ol style="list-style-type: none"> 1. Department of Human Services 2. Department of Community Health Services 3. Michigan School Readiness Program competitive grant recipients, if applicable 4. Additional agencies or organizations, if applicable 5. For districts/PSAs that participate in an interagency advisory group or county multi-purpose collaborative body, a current single letter of support listing committee members including (minimally) the agencies listed above. 	

Yes	No	Supplementary Child Care Questionnaire
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>If you are able to answer Yes, you may be eligible for priority funding. Does the program provide one or more of the following:</p> <ol style="list-style-type: none"> 1. Before-and-after wraparound child care services for the children funded for the Michigan School Readiness Program? 2. Transportation to and/or from child care providers to attend the Michigan School Readiness Program? 3. Coordination of child care services for families by referring families to licensed local or registered child care providers? 4. A plan for providing or improving child care services for preschool children?

Check Errors *then* Submit

Consultant Overview Application Search Help	CMS Admin Add Help Logout
Application Menu Errors Report Menu Edit Information	Checklist

The errors shown below have been detected in your application. Click each underlined link to go to the page where that error is found:

General Information / Program Information

- [Need and Capacity: Westwood Heights Schools](#) Please complete this page.
- [Data Sources Confirmation](#) Please complete this page.
- [Collaboration Assurance and Supplementary Child Care Questionnaire](#) Collaboration is a requirement of the program. You must check "Yes" that you agree to have the indicated forms on file by September 1st."

- MEGS performs a check for technical errors and will present the information on this page.
- Run the error checking until the screen indicates:
No errors have been detected in this report.

CNRA

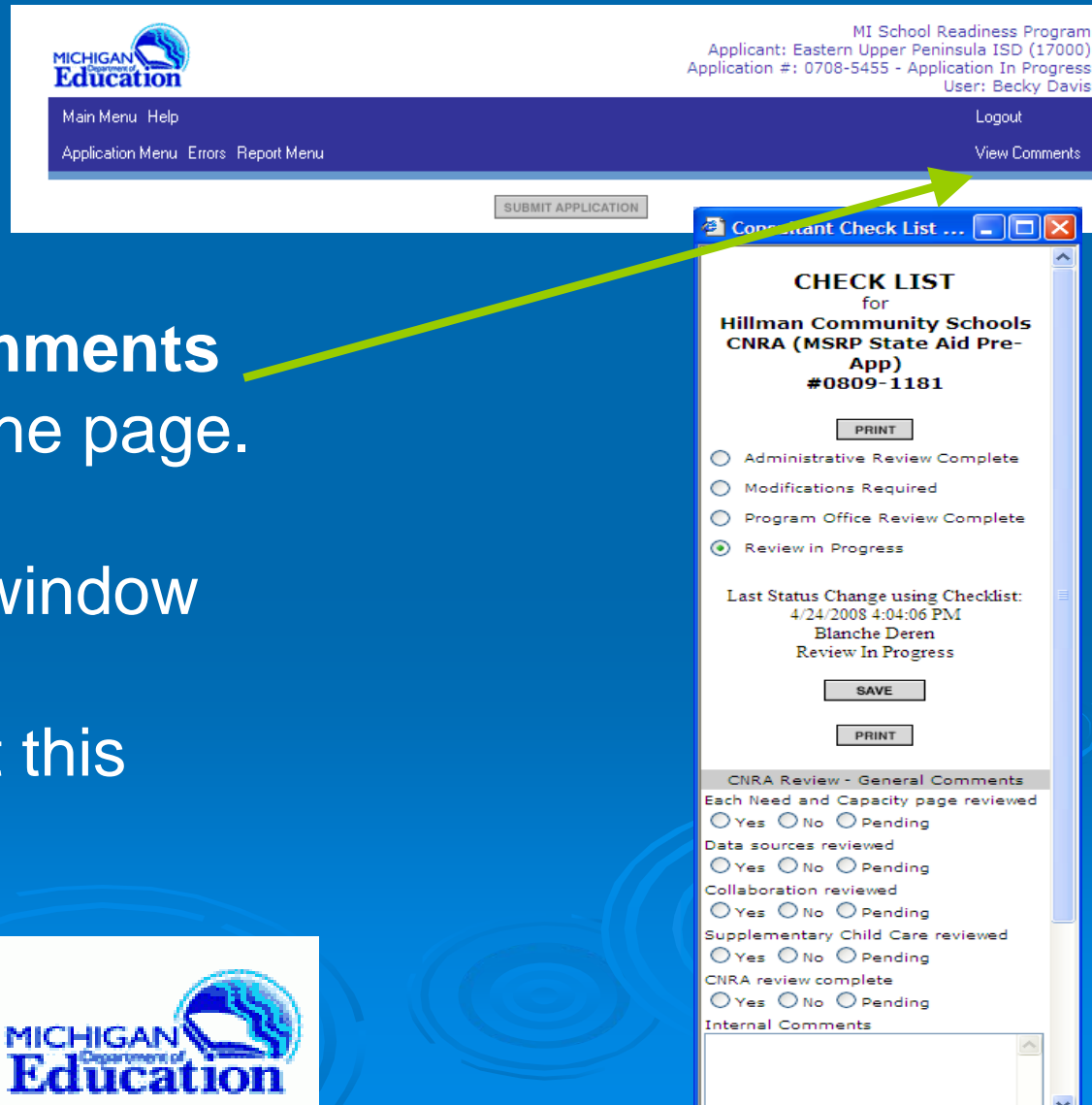
DUE – May 9, 2008



Viewing Comments

To View General Comments

- Click the **View Comments** link in the header of the page.
- A separate popup window opens to document communication about this application.



The screenshot displays the Michigan Department of Education's application portal. The header includes the Michigan Department of Education logo, navigation links (Main Menu, Help, Application Menu, Errors, Report Menu), and user information (MI School Readiness Program, Applicant: Eastern Upper Peninsula ISD (17000), Application #: 0708-5455 - Application In Progress, User: Becky Davis). A 'SUBMIT APPLICATION' button is visible. A yellow arrow points from the 'View Comments' link in the header to a 'CHECK LIST' popup window. The popup window is titled 'CHECK LIST for Hillman Community Schools CNRA (MSRP State Aid Pre-App) #0809-1181'. It contains a 'PRINT' button, a list of review items with radio buttons (Administrative Review Complete, Modifications Required, Program Office Review Complete, Review in Progress), and a section for 'Last Status Change using Checklist' (4/24/2008 4:04:06 PM, Blanche Deren, Review In Progress). Below this is a 'SAVE' button and another 'PRINT' button. The bottom section is titled 'CNRA Review - General Comments' and includes a list of review items with radio buttons (Each Need and Capacity page reviewed, Data sources reviewed, Collaboration reviewed, Supplementary Child Care reviewed, CNRA review complete, Internal Comments).

MICHIGAN
Department of
Education

MI School Readiness Program
Applicant: Eastern Upper Peninsula ISD (17000)
Application #: 0708-5455 - Application In Progress
User: Becky Davis

Main Menu Help
Application Menu Errors Report Menu

SUBMIT APPLICATION

Logout
View Comments

CHECK LIST
for
Hillman Community Schools
CNRA (MSRP State Aid Pre-App)
#0809-1181

PRINT

☐ Administrative Review Complete
☐ Modifications Required
☐ Program Office Review Complete
☒ Review in Progress

Last Status Change using Checklist:
4/24/2008 4:04:06 PM
Blanche Deren
Review In Progress

SAVE

PRINT

CNRA Review - General Comments

Each Need and Capacity page reviewed
☐ Yes ☐ No ☐ Pending

Data sources reviewed
☐ Yes ☐ No ☐ Pending

Collaboration reviewed
☐ Yes ☐ No ☐ Pending

Supplementary Child Care reviewed
☐ Yes ☐ No ☐ Pending

CNRA review complete
☐ Yes ☐ No ☐ Pending

Internal Comments

MSRP Consultants

**Office of Early Childhood
Education and Family Services
(517) 373-8664**

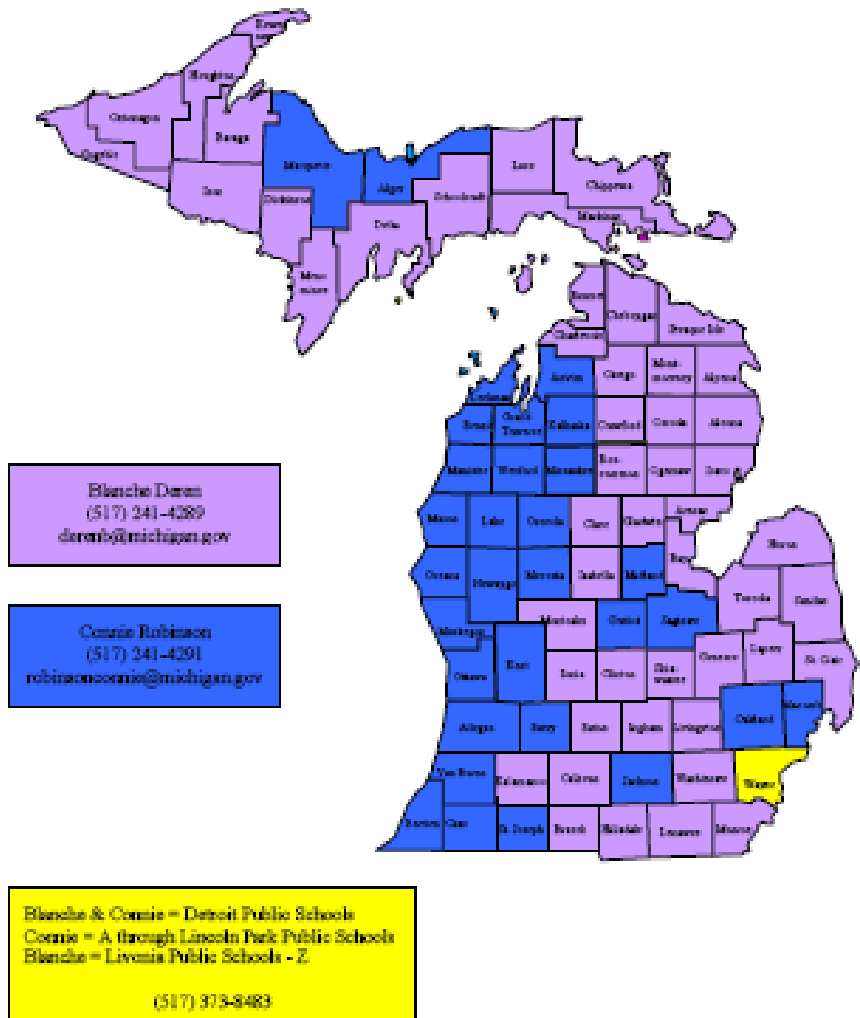
www.michigan.gov/msrp

➤ **Connie Robinson**

- (517) 241-4291
- robinsonc1@michigan.gov

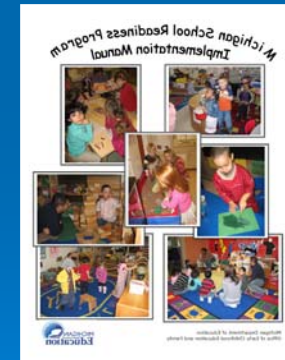
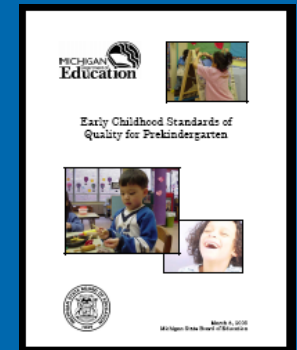
➤ Blanche Deren

- (517) 241-4289
- derenb@michigan.gov



Essential MSRP Resources

- Current legislation
- Early Childhood Standards Of Quality for Prekindergarten
- Implementation Manual
- Program Quality Assessment



MSRP Communication

➤ MSRP “Blast Email” List



- One-way communication from MDE
- To have your name added to the list, make sure that you are identified as an “additional email contact” in the MSRP MEGS applications.

➤ MSRP Listserv



- Two-way communication between staff, grantee administrators, and MDE
- To have your name added to the list, notify Patti Allman at allmanp@michigan.gov